

REGULAR COUNCIL MEETING

A G E N D A

TOWN OF CHINCOTEAGUE

November 6, 2006 - 7:30 P.M. - Council Chambers - Town Hall

CALL TO ORDER

INVOCATION BY COUNCILMAN HOWARD

PLEDGE OF ALLEGIANCE

OPEN FORUM / PUBLIC PARTICIPATION

AGENDA ADDITIONS/DELETIONS AND ADOPTION:

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1. Consider Adoption of the Minutes
 - Special Council & Planning Commission Meeting Oct 9, 2006 (Page 2 of 7)
 - Regular Council Meeting of October 19, 2006 (Page 3 of 7)
 2. Corner lot set back requirements, Setting the date for a **Public Hearing**
(Possibly consider December 4, 2006) (Page 6 of 7)
 3. Accomack County Board of Supervisors Update (Honorable Wanda Thornton)
 4. Proclamation, Cemetery Cleanup week (Page 7 of 7)
 5. Consider a motion to cancel the Regular Council meeting of November 16, 2006.
 6. Mayor & Council Announcements or Comments
(Note: Roberts Rules do not allow for discussion under comment period)

ADJOURN:

**MINUTES OF THE OCTOBER 9, 2006
CHINCOTEAGUE TOWN COUNCIL WORKSHOP MEETING
WITH THE CHINCOTEAGUE PLANNING COMMISSION**

Council Members Present:

John H. Tarr, Mayor
Anita Speidel, Vice Mayor
Nancy B. Conklin, Councilwoman
Terry Howard, Councilman
Ellen W. Richardson, Councilwoman
E. David Ross, Councilman
Glenn B. Wolffe, Councilman

Planning Commission Members Present:

Ray Rosenberger, Chairman
Bob Behr
Mollie Cherrix
Ray Daisey
Tom Derrickson
Jane Wolffe

Call to Order

Mayor Tarr called the meeting to order at 7:00 p.m.

Invocation

Councilman Ross offered the invocation.

Pledge of Allegiance

Mayor Tarr led the Pledge of Allegiance.

1. Redman/Johnston Presentation.

- **Survey Results-** Mr. Redman and Mr. Johnston explained the survey results. They discussed the conclusions that were drawn from the survey results and offered several recommendations as a result.
- **Direction of the Future-** There was a lengthy discussion about the future direction of the Island regarding development and conservation.

Adjournment of Meeting

Councilwoman Richardson motioned, seconded by Councilman Howard, to adjourn the meeting. The motion was unanimously approved.

Mayor

Town Manager

**MINUTES OF THE OCTOBER 19, 2006
CHINCOTEAGUE TOWN COUNCIL MEETING**

Council Members Present:

John H. Tarr, Mayor
Anita Speidel, Vice Mayor
Nancy B. Conklin, Councilwoman
Terry Howard, Councilman
Ellen W. Richardson, Councilwoman
E. David Ross, Councilman
Glenn B. Wolffe, Councilman

Call to Order

Mayor Tarr called the meeting to order at 7:30 p.m.

Invocation

Councilman Ross offered the invocation.

Pledge of Allegiance

Mayor Tarr led the Pledge of Allegiance.

Agenda Additions/Deletions and Adoption

Councilman Ross motioned, seconded by Councilwoman Richardson to adopt the agenda as presented. The motion was unanimously approved.

1. Approval of Minutes of the October 2, 2006 Regular Council Meeting.

Councilwoman Conklin stated that she was not present at the October 2 meeting. Councilwoman Conklin motioned, seconded by Councilman Ross, to approve the minutes as amended. The motion was unanimously approved.

2. Presentation: County Reassessment, Tri-County Appraisals.

Mayor Tarr introduced Mr. Bill Coulson of Tri-County Appraisals and Mr. Brent Hurdle, Accomack County Assessor. Mr. Coulson explained the purpose of property reassessment as well as the reassessment process. He then responded to several questions from the public and Council. Mr. Hurdle elaborated on the reassessment process. He also responded to questions from Council.

3. Recreation and Community Enhancement Committee Report of September 14, 2006.

Vice Mayor Speidel informed Council of the items discussed at the meeting. Councilman Wolffe motioned, seconded by Councilman Howard, to approve the report as presented. The motion was unanimously approved.

4. Chincoteague Recreation and Convention Center Authority Report of September 25, 2006.

Councilwoman Conklin reported on the items discussed at the meeting. Councilman Howard motioned, seconded by Councilman Ross, to approve the report as presented. The motion was unanimously approved.

5. Ordinance Committee Report of September 13 and 18, 2006.

Councilman Ross informed Council of the items discussed at the meeting. Councilman Wolffe motioned, seconded by Vice Mayor Speidel, to approve the report as presented. The motion was unanimously approved.

6. Safety Advisory and Transportation Committee Report of October 5, 2006.

Mayor Tarr reported on the items discussed at the meeting. Councilman Wolffe motioned, seconded by Councilwoman Richardson, to approve the report as presented. The motion was unanimously approved.

7. Software Purchase.

Councilman Wolffe motioned, seconded by Councilman Howard, to award the Town's software upgrade to Harris Computer Systems in the amount of \$38,135.00 plus travel and lodging costs, and for the Town Manager to execute the contract documents. The motion was unanimously approved.

8. Resolution for T-21 Grant Assistance for Property Acquisition.

Councilwoman Richardson motioned, seconded by Councilman Howard, to adopt the following resolution for T-21 Grant Assistance for Property Acquisition. The motion was unanimously approved.

RESOLUTION

MAYOR AND COUNCIL

Whereas, in accordance with Commonwealth Transportation Board construction allocation procedures, it is necessary that a request by resolution be received for the local government or state agency in order that the Virginia Department of Transportation program an enhancement project in the Town of Chincoteague.

Now, Therefore, Be It Resolved, that the Town of Chincoteague requests the Commonwealth Transportation Board to establish a project for the continuation of the Chincoteague Main Street Corridor Enhancement Project.

Be it Further Resolved, that the Town of Chincoteague hereby agrees to pay a minimum twenty percent of the total cost for planning and design, right-of-way and construction of this project, and that if the Town of Chincoteague subsequently elects to cancel this project, the Town hereby agrees to reimburse the Virginia Department of Transportation for the

total amount of costs expended by the Department through the date the Department is notified of such cancellation.

Adopted this 19th day of October, 2006.
Chincoteague Island, Virginia

By: _____
John H. Tarr, Mayor

Attest: _____
Robert G. Ritter, Jr., Town Manager

9. Mayor and Council Announcements or Comments.

- Mayor Tarr commended Police Chief Lewis on his Department's efforts with the Haunted Forest.
- Town Manager Ritter thanked Council for supporting and approving the software purchase.
- Councilwoman Richardson announced that the Planning Commission will meet on October 24.
- Councilman Ross asked Police Chief Lewis the procedure for barking dog complaints. Police Chief Lewis explained the protocol. Mayor Tarr recommended that the Ordinance Committee review the matter.
- Councilman Wolffe commended Staff for their research on the software upgrade.
- Councilman Howard commented that the Town should consider purchasing a pavement compactor. Mayor Tarr recommended that a list of the sections of pavement that need repair be given to Public Works Director Cosby for consideration.

Adjournment of Meeting

Mayor Tarr announced that the next meeting will be on November 6, 2006 at 7:30 pm. Councilman Howard motioned, seconded by Councilwoman Richardson, to adjourn the meeting. The motion was unanimously approved.

Mayor

Town Manager

MEMORANDUM

To: Mayor & Town Council

Via: Robert Ritter, Town Manager

From: Kenny L. Lewis, Zoning Administrator

Date: November 2, 2006

Subject: Proposed Zoning Change; Setbacks on Corner Lots

At the previous Planning Commission meeting of October 24, 2006, the Planning Commission had a public hearing and endorsed the proposed zoning change, setbacks on corner lots. With that, the Planning Commission has requested the Mayor and Council review the following proposed amendment to the current zoning ordinance. The propose change would allow structures to be placed 15 feet from the property line on corner lots. This would be a change of current zoning from 25' to 15'.

If the Mayor and Council so desires a motion could read as:

“ Move to set a public hearing for December 4,2006 to amend Sections 3.6.5, 3.9.5, 4.3.5, and 4.6.5 – Corner Lots, item (2) wording as:

The side yard setback abutting a street, road, right-of-way, or easement shall be 15 feet for both main and accessory structures”.



PROCLAMATION

WHEREAS, throughout our community there are many cemeteries and family burial grounds; and

WHEREAS, over the years many of the loved ones of those buried in our cemeteries have moved away or are no longer able to tend to these cemeteries; and

WHEREAS, many organizations and individuals throughout our community have volunteered to assist in the cleanup of those sites and common areas within these cemeteries; and

WHEREAS, these organizations and individuals need assistance from all citizens to accomplish their cleanup goals to beautify and preserve our family burial grounds.

NOW, THEREFORE, I, Mayor John H. Tarr do hereby proclaim the week of November 12TH through 18TH, 2006, as Cemetery Cleanup Week within the Town of Chincoteague and call upon our citizens to volunteer to organize and assist in the cleanup of our Island cemeteries.

DATED this 6th day of November 2006.

John H. Tarr, Mayor

ATTEST:

Robert G. Ritter Jr., Town Manager